

2025 HOLIDAY MARKET

**HOSTED BY THE LICKING HEIGHTS MUSIC BOOSTERS
AT LICKING HEIGHTS HIGH SCHOOL
NOVEMBER 15, 2025, 9:00 AM - 3:00 PM**

VENDOR GUIDELINES & AGREEMENT

1. The Holiday Market will be held on Saturday, November 15, 2025 from 9:00 AM to 3:00 PM. (Please do not tear down before 3:00 PM - doing so may affect your participation in future vendor events at Licking Heights High School)
2. Vendors must set up on Saturday morning between 7:00AM - 9:00 AM. Check-in opens at 6:30 AM. Although most spaces will be indoors, there are a few outdoor spaces available in the courtyard
3. Vendors are required to sign a release of liability, which is attached to the application. Please read carefully.
4. Vendors must keep within their assigned space. Vendors may not sell or display their product outside of their allocated space. This includes, but is not limited to, walking items around to sell or displaying items in the bathrooms.
5. Vendors must provide all necessary display equipment. No vendor may post or attach anything to school walls. Vendors must remove any part of their display that's deemed inappropriate to Licking Heights Music Boosters & Licking Heights School District.
6. Vendors are solely responsible for all financial transactions connected with their merchandise.
7. Vendors must maintain a professional manner at all times. Any vendor who demonstrates behavior that is unacceptable may be asked to leave without refund of registration fees and will not be permitted to return in future years.
8. Any food items being sold at the Market MUST be approved in advance the the Licking Heights Music Booster President. Food vendors are required to follow Ohio Cottage Laws.
9. Due to fire regulations, there are to be no open flames, lighted candles, or smoking permitted inside the school building. Any vendor requiring electricity must use a utility grade extension cord. No household extension cords will be permitted. Violations will result in loss of electricity and no refunds will be made.
10. Vendors must comply with parking in the designated area. It is important that the activity parking lot is clear so that customers are able to park.
11. No pets are permitted in the building at any time. Service animals with appropriate identification will be the only exception to this rule.
12. Licking Heights Music Boosters and the Licking Heights School District, its affiliated organizations and their members are not responsible for any damages, loss or theft of merchandise, cash or display equipment.
13. The Licking Heights Music Booster organization agrees to publicize this event throughout various types of media in and around the greater Columbus Area.
14. To be considered for the 2025 Market, applicants must submit completed applications and fees by the appropriate deadlines. Incomplete applications will not be processed.
15. There will be no refunds for cancellations.